

Credit Recovery Student Manual
www.gacreditrecovery.org

This is your student manual. There is important information in this manual to help you be successful in credit recovery. Read this entire manual carefully.

Name _____

Course _____

Username _____

Password _____

My completion date _____

Security Question 1 _____

Answer _____

Security Question 2 _____

Answer _____

Security Question 3 _____

Answer _____

Steps to success in credit recovery:

1. **Create an account.**
2. **Credit Recovery Monitor will enroll you in your class.**
3. **Complete all course work and post tests by the completion date.**

DEKALB County Guidelines
The Georgia Credit Recovery Program

The purpose of the Georgia Credit Recovery Program is to provide GA high school students with an opportunity to recover credit for selected courses previously attempted and failed

GAVS Credit Recovery Eligibility Criteria
<ul style="list-style-type: none">● Student has previously failed the course and failing grade appears on the transcript● Student must to take all unit post tests and final exams in a proctored environment with the credit recovery site coordinator

- Credit Recovery is an online computer course designed for students to complete with limited assistance from a local school monitor or teacher.
- Credit recovery is NOT for students who need one-on-one help, or did not get the basic understanding of the course content the first time the course was attempted.
- All non-EOC courses include a final exam. EOCs for required courses must be administered by the school system upon completion of the course material.

To Create a Georgia Credit Recovery Account:

1. Click the link below to begin creating a new Credit Recovery account.

<https://gavs.gavirtualschool.org/GavsRegWeb/Account/LogOn?siteTarget=CR>

2. Follow the step-by-step directions for creating a new account.
3. You **MUST** have your GTID # in order to create a new account.
4. Record your username and password after your account is created!

Credit Recovery – How Do I Go To Class?

Now that you have created an account and have been enrolled in class, follow these steps to begin your class.

1. Log in to www.gacreditrecovery.org and log in
2. Click on “My CR Classes”
3. Your course will be in the upper right corner of the screen.
4. Click on your course.
5. Click on the “content” link.
6. You can now see your table of contents for the course.
7. Review the course welcome and course overview.
8. You are now ready to take the pretest for unit one.
9. Click on the pretest link.
10. If you score 85% or higher, you may go directly to the unit’s post test.
11. If you score less than 85% on the pretest, you **MUST** complete the entire unit **BEFORE** the post test link will be available.
12. **STOP** before you take the post test. **ALL** post tests **MUST** be proctored by your credit recovery site coordinator.