



**TUCKER HIGH SCHOOL  
5036 LaVista Road  
Tucker, Georgia 30084**

### **Tucker High School IB Academic Honesty Policy**

Personal integrity is essential to a quality education and a healthy academic environment. The pre-diploma program and International Baccalaureate Diploma Programme—as well as Dekalb County Schools and Tucker High School—demand an atmosphere of academic honesty.

In order to better clarify our policies as well as to ensure that all students and parents/ guardians understand our policies, it is required that all students and parents/ guardians, sign and return this form *before* students will be formally enrolled in IB Diploma courses and/ or exams.

As a student in the IB Diploma Programme or Pre-Diploma program, you are expected to maintain the highest standards of academic integrity and to support the IB Mission statement which, “aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.” Academic honesty is an inherent aspect of the IB Mission, and all pre-diploma and IB Diploma students are required to exhibit behavior consistent with the school/ district code of conduct as well as with that of the IB. Violations will be processed through the IB Honor Council. Some actions may be grounds for exit from the program.

So that the expectations of faculty and administration are clear, the teachers, students and parents of Tucker High School have compiled a list of behaviors which we agree are forms of cheating (malpractice). However, this is not an exhaustive list and all forms of cheating or malpractice will be addressed on an individual basis.

- Looking on someone else’s paper during a quiz or exam.
- Intentionally exposing your answers to the view of others during a quiz or exam.
- Working out and using signals to help yourself or others during an exam.
- Telling someone who has not yet taken a quiz or exam what the questions or answers are.
- Asking someone who has already taken an exam what the questions or answers are.
- Creating or using any form of a “cheat sheet” for a quiz or exam. This does mean ANY form, whether handwritten or electronic.
- Any form of gaining access to an exam prior to taking it—this includes accessing or sharing a hard copy, taking or sharing photographs of an exam, looking at the exam on the teacher’s and/or another student’s desk, et al.
- Plagiarizing or failure to cite in any academic work. \*If you are unsure whether or not something needs to be cited, ask your instructor!
- Obtaining assistance on any work which is meant to be completed by you alone, including take home work.
- Using technology to capture or convey any aspect of a quiz or exam.
- Misrepresenting the submission of information (events, hours, or other data) regarding pre-diploma community service or CAS component of IB Diploma Programme.
- Collusion (copying and/or collaboration) on any assignment meant to be individually completed.

It is also expected that all assignments, whether in IB classes or in any others, will be the student’s *original work*. While it is understood that students may sometimes use research in order to start assignments, it will also be understood that students may not utilize the work of others as their own. You



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should expect that all work you complete will be checked for originality through Turnitin as well as through internet searches. ***If you have any concerns, ask your instructor. Please note: Some instructors may have academic honesty procedures geared specifically to their coursework, assessments and assignments. The guidelines in this handout ALSO apply to any procedures an individual instructor may request.***

The Tucker High School Honor Code Guidelines are embodied in the following statement:

***I will not lie, cheat or steal nor tolerate others who do. I will respect others and myself.***

All aspects of the high school Honor Code apply to IB. However, the International Baccalaureate policy statement on malpractice on works submitted to the IB applies to ***all*** work completed while in the IB Diploma Programme as well as in pre-diploma courses. The policy statement is as follows:

***Where malpractice is proven, a grade of “N” (zero) is awarded and no further registration by the candidate is allowed.***

***If malpractice, collusion or plagiarism is suspected in external OR internally assessed components of the examination, the IBO must be contacted immediately.***

Both the International Baccalaureate Organization and Tucker High School will treat cheating (malpractice) as a serious matter. In addition to receiving disciplinary action, ***an IB student who is found guilty of malpractice will be a candidate for exit from IB or will be denied entrance to the IB Diploma Programme.*** If a student has been found guilty of malpractice, he or she will not be eligible for membership in National Honor Society or any other honor society; if the student is already a member, the sponsor of that organization and the principal will be notified-they will determine which actions will be taken re: that organization’s membership.

It is expected that all members of the pre-diploma courses and IB Diploma Programme will abide by an honor code which states:

***On my honor, I promise that I have neither given nor received help on this assignment/ examination, nor will I pass on information to others.***

**Consequences for violation of Honor Code are as follows:**

**First offense: Student will receive a 0 for the assignment and will be placed into a probationary period for the remainder of the semester. All incidents of academic dishonesty will be reported to administration, the IB coordinator, and all of the student’s current teachers. Assignment will be flagged in Infinite Campus.**

**Second offense: Dismissal from or refusal of admittance to the DHHS International Baccalaureate program.**

Whether or not you are explicitly asked to sign the honor pledge for each IB or pre-diploma assignment or not, it is understood that as an IB student you would *always* be able to sign the pledge. In signing below, you are acknowledging as much.

### **Student and Parent Statement of Commitment**

I commit my full support to the program components and requirements. I understand that I will need to maintain a GPA of 3.0 or better in order to remain in the program; I understand that not maintaining this GPA can be considered ground for removal from the program.



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I understand that the Extended Essay, Creativity, Activity and Service and Theory of Knowledge are required components of the IB Diploma. If I do not turn in this work or complete assignments, I am subject to removal from the IB program. I understand that failure to complete these requirements and to meet expected due dates can cause my college application status of IB Diploma Candidate to be changed from “This student is an IB Diploma candidate” to “Not an IB Diploma candidate.”

I understand that it is my responsibility to attend class, make up missed work, communicate with my teachers/ EE supervisor/ IB coordinator to make up missed work or work out alternate arrangements. If I fail to turn in my work, allow my GPA to drop below the minimum and/or violate the school’s policy, the following consequences will result (please note—these are not per-class consequences, but overall consequences):

**Initial offense:** Warning from teacher/ phone call to parents

**Second offense:** Mandatory meeting with student/parents/ teachers and administration to draft an action plan for rectifying the particular situation.

**Failure to follow action plan:** Removal from the IB program

\*Disciplinary infractions will be handled on an individual basis, depending on the severity of the infraction.

In signing below, I agree that I have read through the Academic Honesty policy and Student/Parent Statements of Commitment, and that I agree to the policies included in this literature.

\_\_\_\_\_  
*Print Student Name*

\_\_\_\_\_  
*Student Signature*

\_\_\_\_\_  
*Parent/ Guardian Name*

\_\_\_\_\_  
*Parent/ Guardian Signature*

*Date:* \_\_\_\_\_